

**RFP Q&A SECOND GAVI EVALUATION**

RFP REFERENCE	SUPPLIER'S QUESTIONS	GAVI'S ANSWERS
EVA2240609	Under proposal requirements for Phase 1 it asks for team composition with summary CVs. In the Qualifications section it states that the composition of the team should be presented in detail in the final proposal. Could you please clarify what should be included in the Initial proposal, particularly given the 10 page limit	Initial proposal: the team composition could be an annex. We are expecting a brief description of each member qualifications Final proposal: a full CV for each member is expected
	The dates listed in the Deliverables section are not the same dates as those listed in the time line. Could you clarify the dates the draft report is due and the date the final report is due.	Draft report due: 29 March 2010 Final report due: 14 May 2010
	Does the 10 page limit for the initial proposal include or exclude any annexes (for example, an annex that may seek to elaborate on a proposed evaluation framework, or one that provides further details on the team's relevant experience)?	The 10 page limit exclude the annexes
	Are there any studies, surveys, and/or other research outputs that have been commissioned (but not available publicly) that could inform the second evaluation and be shared with us at this stage of the bidding process?	Most of the commissioned studies are available on our website
	We agree that the ability to collaborate/ partner with national/ developing country based institutions is critical for the evaluation. However, we presume that the specific developing country partners can be identified at Phase 2 (final proposal), when the choice and rationale for countries to be studied are established. Is this understanding correct?	Yes it is correct
	Is there an incumbent consulting firm for this evaluation?	No there is no incumbent firm
	Will the Phase II Evaluation team be provided with similar access to the GAVI Secretariat, Regional Working Groups and EPI Managers, as well as GAVI assistance with access to recipient countries, as in the Phase I study?	The evaluation team will have access to all GAVI documentation, and will be supported to contact the different stakeholders.
	Does GAVI envision inclusion of a larger number of underperforming countries for in-depth country studies in the phase II evaluation compared with 6 countries selected for the Phase I study?	Bidders should provide their methodology /suggested countries to be visited considering the budget of the evaluation
	Are there any restrictions regarding partnering with independent subject matter experts?	No there is no special restriction other than possible conflict of interest
	Should the composition of the Evaluation team be finalized prior to the pre-selection proposal submission, or may the final team be assembled during full proposal development?	The team composition could be finalized during the development of the final proposal. However the pre selection process will consider the provisional team composition provided in the initial proposal

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	Does GAVI envision a specific contract type (for example, Fixed price per deliverable, Time and Materials, etc) for the Phase II Contract?	GAVI will be contracting on a fixed fee basis and payment upon deliverables
	Does GAVI anticipate any discussions regarding terms and conditions of a Phase II contract with those companies selected to submit a Phase II Proposal?	GAVI does not envisage any commercial discussions with the firms selected to submit the Phase II
	Would GAVI consider an alternative submission to support the financial stability of the Consulting Company, rather than the three most recent financial statements by those companies selected to submit a Phase II Proposal?	Yes, GAVI accepts an alternative
	What are the OECD Development Assistance Committee principles?	<a href="http://www.oecd.org/dataoecd/30/62/36596604.pdf">http://www.oecd.org/dataoecd/30/62/36596604.pdf</a>
	Do the summary curricula vitae requested for the initial proposal count toward the 10 page limit or can they be included in an appendix? Similarly, does the cover letter count toward the 10 page limit?	Both the summary curricula Vitae and the cover letter do not count toward the 10 page limit. They can be included in an appendix